

# Advance Packet for Refresh Meetings

Evangelist Ben Everson  
Bible Revival Ministries, Inc  
384 Woodberry Shoals Drive  
Duncan, SC, 29334

# Refresh Meetings

Helping Us Help Your Church

Dear Pastor,

We sincerely appreciate the opportunity to join you for your upcoming special meetings. We are eagerly anticipating our time together! Our goal is to be a source of blessing for you and your congregation. As the Word of God is proclaimed, we trust that He will work in the hearts and lives of all who attend. Our prayer is that the Lord will reveal more of His character to your church and deepen their reliance on Him throughout our visit. We humbly consider ourselves instruments in His hands.

Enclosed is information to assist you in planning the week of meetings to best suit your church's needs. This is a standard letter we send to churches before such engagements, so some details may not directly apply to our specific time with you. Should you require clarification on any points, please don't hesitate to contact us. We look forward to communicating with you in the coming weeks, and it would be beneficial if you (or your assistant/secretary) could review this information beforehand.

## Goals for the week

- To strengthen your local church,
- To encourage those who are being faithful,
- To challenge those who are on the fringes,
- To present the gospel to any who are unsaved,
- To support the pastor,
- To be a genuine example of a Christian family serving God together.

Our meetings are designed to be warm, encouraging, and friendly. We are not aggressive or brash. We do a good job discerning and adjusting to the spirit of churches around the country. We will do our best with yours as well.

## Our Family

My wife Amanda and I were married in August of 1999. We have three young adult children who no longer travel with us and one teenager (Brandon) who is now a senior in high school. He will be done traveling in the spring of 2025. I began traveling part time in revival ministry in 1995, and we have been in full-time ministry together since we were married. 25 years and counting of music and preaching the Word throughout the United States, Canada, and Mexico!

## Meeting Q & A

These are the most common questions we have about the meetings.

### ***Does your wife run a children's program?***

Children's programs are not part of our ministry toolbox.

### ***Will you preach off our church system or your own?***

It depends on the setup you have at your church. I prefer to use your church's system. However, some churches do not have monitor speakers on the platform. If I can't hear my own voice as I preach, I tend to go hoarse from over speaking. I have a lapel mic through our system that I will use in this case.

### ***Will you fill out an MISC-1099 form for us?***

This is not necessary. **All checks should be made out to Bible Revival Ministries, Inc**, which negates the need for a 1099. Refer to the documentation from our CPA at the end of this packet.

### ***What is your preferred schedule?***

We have found it most effective for your church to maintain its regular Sunday morning service format, with our team contributing special music and possibly the offertory. Starting from the Sunday night service onwards, our team will take the lead in organizing the order of service. This approach helps the congregation become acquainted with our team within the framework of a familiar service structure.

### ***What about audio & livestreaming setup?***

We travel with our own Bose audio system capable of handling up to 600 people. We can provide your church with a feed from our system for your livestream if you'd like. For churches with 600 people or more, this same feed can be used to supplement the sound of our system. We will plan on setting this up when we arrive on Saturday.

If there's someone specific you'd like us to coordinate with for audio/video needs, just give us a heads-up. We're more than happy to help set up livestreaming for the services if that's something your church is interested in. If you need to discuss any audio specifics, feel free to reach out to me personally at 850-529-6873.

### ***When will you arrive/depart? Should we plan things for Saturday?***

We plan to arrive on Saturday mid-afternoon to unpack, set up our equipment, and rehearse music for Sunday morning's service. This typically takes 2-3 hours.

**\*\*Dinner Arrangements for Saturday Evening:\*\***

Regarding dinner on Saturday night upon our arrival and setup, please inform us of your preferred arrangements. Saturdays are usually hectic for us with packing, travel, unpacking, and setup. We generally prefer not to have anything planned for us and we are fine making our own food arrangements after we have finished setting up.

***Would you like a table for CDs and books?***

Yes, that would be great. We could use an 8-foot or two 6-foot tables. We have our own covers for them.

***We have a Christian school. Do you speak at Christian schools?***

If your Christian school hosts chapel services, we would be honored to speak at your high school chapel. Our aim is to inspire your teens to cultivate a vibrant relationship with God. Ideally, we prefer conducting chapels in the late morning, around 10 or 11, which allows us to engage with students but still be rested from the previous evening. Preaching and/or singing at 8:00 AM is not good for our voices.

***Do you have promotional material available?***

A link on our website will provide you with a variety of logos and pictures you can use to customize your promotional material. You may be able to use the predesigned poster as well for the “Evening with the Eversons” concert night.

# Evening with the Eversons Concert Night

We usually plan on this being the final night of the week. This event is designed to reach out to a broad audience, welcoming all guests who are interested in music. It features 50 minutes of high-quality harmonic music, including my one-man Vocal Orchestra. Either interwoven throughout or before the final song, I present the Gospel. This concert provides an opportunity for your congregation to invite their unsaved friends and acquaintances to a Gospel-focused event. It has proven to be a great conclusion to a week of meetings.

## Meals, Lodging, and Finances

### Meals

We have altered our eating plans due to time and health. We are asking that **we no longer eat meals at families' homes**. We do enjoy going out to any number of restaurants for fellowship after an evening service. This is when we eat supper anyway.

Ben and Amanda are on a low carbohydrate diet to combat acid reflux. If Ben deviates from his diet in even a small way, he gets very sick. The diet also helps with Amanda's epilepsy and helped her recover from anemia.

Some churches have asked what kinds of foods we can use. At the end of this packet is a list of foods and drinks.

## Finances

Discussing finances in ministry can sometimes be sensitive, but I believe clear communication is key to avoiding any misunderstandings. We typically operate on a travel reimbursement and love offering basis when we come to your church. If you have any questions or concerns about this arrangement, please feel free to reach out to me directly.

**\*\*Travel Reimbursement:\*\*** This covers our travel expenses to your church. We strive to keep these costs minimal, aiming for an \$450 allowance, which averages the expenses across all our church visits. This includes fuel for our vehicle, routine maintenance, and food on travel days. We kindly request that this reimbursement be separate from the love offering and be allocated from the church budget.

**\*\*Love Offering for Our Family/Ministry:\*\*** During each service, we invite the church to take up a love offering. These contributions support our family's salary and various ministry expenses such as insurance, instruments, equipment, maintenance, and sound systems. It's helpful to explain to the congregation that this offering is crucial for sustaining our evangelistic work, as it represents our primary income source. We trust completely in God's provision, as He always has been faithful to meet our needs.

For tax purposes, we ask that the travel reimbursement and love offering be issued as separate checks payable to Bible Revival Ministries.

Your understanding and support in these matters are greatly appreciated. Please don't hesitate to contact me if you have any further questions or need clarification.

## Lodging

*Please do not house us with another family. **A larger hotel room with a king bed and a pull-out sofa with a reputable chain such as Holiday Inn or Hampton Inn is sufficient.*** Airbnbs used to be a good option, but they are getting to be just as expensive as hotel rooms and their restrictions upon departure are getting ridiculous.

## Let's communicate.

I would like to talk through all these items by phone after you've had a chance to look over all these details. My goal is to have these details ironed out prior to the week so that we can focus on ministry during the week.

Thank you for reading. We look forward to serving you to the best of our ability.

Sincerely,

Evangelist Ben Everson  
850-529-6873

# Preparation Checklist

## Weeks Prior

- Begin announcing the meetings 6 weeks in advance so people can clear their schedules.
- Create flyers or postcards people can hand out to friends and neighbors.
- Develop (or customize one of ours) a background slide for your announcements on projector screen
- Schedule some specific times of prayer in the weeks prior to our arrival.

## Day of Arrival

- \$450 travel expense check made out to Bible Revival Ministries, Inc.
- Spare church key for evangelist and instruction on any alarm.
- Tables set out for CDs and books.
- Someone to meet the evangelist to set up the church and sound check. It will take 2 to 3 hours.

## MASTER FOOD LIST

Note: This is a suggestions list. We are often asked about diets and preferences. Thank you for thinking of us! Please do not buy everything on the list. This is just a quick referral that I hope will make things easier for you. We cannot use it all in one week but we certainly appreciate having some things we can use.

– Amanda Everson

### **Dairy:**

Whole milk  
Gouda or Havarti cheese  
String cheese  
Shredded cheese-three cheese blend.  
(Please no taco blend).  
Butter  
Whole milk yogurt or individual ones such as Siggis

### **Coffee:**

Regular or Decaf  
Heavy Cream  
Half and half or flavored creamers (sugar free Italian Crème, sugar-free Peppermint Mocha)

**Cereal or Breakfast bars:** needs to be gluten free. Walmart has these easily available as do many other local grocery stores.  
Almost all General Mills cereal are gluten free. Honey Nut Cheerios, Corn Flakes, Chex (corn)

### **Fruit:**

Blueberries  
Apple (pink lady, gala, Granny Smith)  
Bananas  
Cherries  
Grapes  
Honeydew  
Strawberries  
Blackberries

### **Other:**

Deli Ham  
Corn tortillas  
Ranch dressing  
Hot dogs/Trail mix; Chips (sour cream and onion, sour cream and cheddar, plain, salt and vinegar, jalapeño)  
Jerky (bought or homemade, regular or spicy)

### **Veggies:**

Celery  
English cucumbers  
Regular cucumbers  
Whole carrots  
Radishes  
Bagged salad

Pecans  
Cashews  
Rotisserie chicken

If a stove is available: (or microwaveable ones)

Tomato soup  
Chicken soup

Bread: not needed much but 1 loaf or hot dog buns if hot dogs or sandwich items were also bought.

Jif Peanut Butter (smooth)





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Thank you for your desire to support the ministry of Bible Revival Ministries, Inc.

Payments that are made to a 501(c)(3) organization are not subject to Form 1099-MISC reporting. The IRS [Instructions for Form 1099-MISC](#) state that “payments to a tax-exempt organization” are exempt from reporting a Form 1099-MISC.

Payments should be made directly to the IRS formally recognized 501(c)(3) Bible Revival Ministries, Inc. Any contributions properly assigned to the nonprofit organization will not require a Form 1099-MISC be issued.

Please contact MinistryCPA with any questions.