

CIVIL WEDDINGS, CIVIL PARTNERSHIPS, RENEWAL OF VOWS, NAMING CEREMONY

UNLIKE OTHER FUNCTIONS ANY FUNCTION REQUIRING THE ATTENDANCE OF REGISTRARS IS DEPENDANT UPON THE AVAILABILITY OF THE REGISTRARS. CIVIL WEDDDINGS AND CIVIL PARTNERSHIPS CAN ONLY TAKE PLACE IN THE PRESENCE OF REGISTRARS BOOKED ACCORDING TO THEIR REGULATIONS AND GUIDELINES.WITH RENEWAL OF VOWS AND NAMING CEREMONIES REGISTRARS WILL HANDLE THE SERVICE AT THE REQUEST OF THE CUSTOMER.

STEP 1 CHOOSE AN APPROPRIATE DATE AND WE WILL RESERVE THE DATE FOR YOU UNTIL YOU HAVE HAD TIME TO BOOK THE DATE WITH DUDLEY REGISTRY OFFICE. YOU WILL NEED TO PAY A RESERVATION FEE OF £50 WHICH WILL BE REFUNDED IF THERE ARE NO REGISTRARS AVAILABLE ON THE DATE YOU REQUIRE. PLEASE NOTE YOU CAN NOW RESERVE A DATE 24 MONTHS IN ADVANCE.

STEP 2 ONCE THE DATE HAS BEEN CONFIRMED BY THE REGISTER OFFICE YOU ARE REQUIRED TO PAY THE BALANCE OF THE FULL DEPOSIT TO BENJAMINS. PLEASE NOTE AT THIS STAGE THE DEPOSIT IS NON REFUNDABLE AND NON TRANSFERABLE.

STEP 3 THE STATUTORY FEE CURRENTLY £33.50 IS PAID DIRECTLY TO THE REGISTER OFFICE, THIS FEE IS PAYABLE BY EVERY COUPLE REGARDLESS OF WHERE THE CEREMONY TAKES PLACE.

STEP 4 WE CAN NOW FINALISE ARRANGEMENTS FOR CIVIL CEREMONY AND ALL ASPECTS OF YOUR FUNCTION.

STEP 5 50% OF ANY OUTSTANDING BALANCE IS DUE TO BENJAMINS 12 WEEKS PRIOR TO THE DATE OF THE FUNCTION.

STEP 6 THE CEREMONY FEE IS DUE TO DUDLEY REGISTER OFFICE AT LEAST 1 MONTH BEFORE THE CEREMONY, THE FEE VARIES DEPENDANT ON WHICH DAY OF THE WEEK THE CEREMONY TAKES PLACE.

THE FEES ARE CURRENTLY: FROM APRIL 2014

MONDAYS – FRIDAYS INCLUSIVE	£304	£324
SATURDAYS	£374	£394
SUNDAYS	£454	£479

THE PRICE INCLUDES 1 COPY OF THE MARRIAGE CERTIFICATE @ £4 .

STEP 7 THE BALANCE OF ANY MONIES DUE TO BENJAMINS IS PAYABLE 4 WEEKS PRIOR TO THE FUNCTION.